Entity Checklist



Some Additional Information will be needed for establishing business accounts: Sole Proprietor (Using Fictitious Name and Social Security Number) ☐ Fictitious Name Registration Sole Proprietor (Using Fictitious Name and EIN) ☐ Fictitious Name Registration ☐ IRS Letter showing EIN Corporation □ Articles of Incorporation □ IRS Letter showing EIN Partnership ☐ Partnership Agreement ☐ IRS Letter showing EIN Limited Liability Company (LLC) Sole Member ☐ Operating Agreement and/or □ PA Certificate of Organization ☐ IRS Letter showing EIN Limited Liability Company (LLC) ☐ Operating Agreement □ PA Certificate of Organization ☐ IRS Letter showing EIN